

Information sheet for special licence (for conveyance)



Section 76, Sale of Liquor Act 1989

To: Auckland Franklin Manukau North Shore Papakura Rodney Waitakere

You are about to apply for a special licence for a conveyance

To complete this application you will need to answer **all** the questions that follow and supply **all** the documents required.

SPECIAL LICENCE APPLICATIONS MUST BE INTO THE LOCAL DISTRICT LICENSING AGENCY NO LESS THAN 20 WORKING DAYS BEFORE THE FIRST EVENT

The prescribed fee is **\$64.40** (includes GST at 15%). The fee is not refundable.

Before lodging the application with the local District Licensing Agency, ensure you have covered all the following matters (as relevant):

Tick box

- Signed the application.
- Included original and one copy of the application.
- Provided a written statement from the owner to the effect that the owner has no objection to the grant of the licence (only where the applicant is not the owner of the conveyance).
- Provided a plan showing (a) those parts of the conveyance that are to be used for the sale and supply of liquor and (b) those parts of the conveyance (if any) that the applicant intends should be designated as restricted and supervised areas.
- Completed all the required parts, for example if the event is for a birthday, anniversary, wedding etc please give the full name of the person the event is being held for including the information sheet.
- Enclosed payment.

Note: Failure to supply all the required documents may result in this application being returned.

POO55.v2 24/9/10

INFORMATION SHEET

ALL QUESTIONS IN THIS APPLICATION MUST BE FILLED OUT COMPLETELY.

(Failure to complete this section in its entirety may result in you not getting your licence)

SPECIAL APPLICATIONS MUST BE INTO THE DISTRICT LICENSING AGENCY NO LESS THAN 20 WORKING DAYS BEFORE THE FIRST EVENT

1. How many people will be on the Conveyance?

2. Age of persons on the Conveyance?

3. Is this a ticketed event? Yes No *(If yes, please provide a photocopy of the ticket for each date)*

4. Where is the first pick-up?

5. Will you be stopping at any bars? *(If so, please name them on a separate page)*

6. Where will the Conveyance's last stop be?

7. Will you have alcohol on the bus and how much?

8. Please list two responsible persons (Non-Alcohol Drinkers):

Full Name:

Address:

Date of Birth:

Passport/Driver's Licence:

Full Name:

Address:

Date of Birth:

Passport/Driver's Licence:

9. Do you have a letter from the company that is hiring the Conveyance? *(If yes please supply with this application).* Yes No

If you have any enquiries regarding this information sheet contact the Local District Licensing Agency.

HAVE YOU ANSWERED ALL QUESTIONS?

Application for special licence (for conveyance)

Section 76, Sale of Liquor Act 1989
Regulation 14, Sale of Liquor Regulations 1990
Form 11

To: Auckland Franklin Manukau North Shore Papakura Rodney Waitakere

Application for special licence is made in accordance with the details set out below.

1. DETAILS OF APPLICANT(S)

Full Name:

Postal address
for service of
documents:

Postcode:

Name and
contactable
telephone
number:

(we must be able to contact you)

E-mail address:

Date of birth:

Male Female

Status of applicant(s)
(tick appropriate box)

Natural Person <input type="checkbox"/>	Private Company <input type="checkbox"/>	Public company <input type="checkbox"/>	Licensing Trust <input type="checkbox"/>
Partnership <input type="checkbox"/>	Government department or other instrument of the Crown <input type="checkbox"/>	Local Authority <input type="checkbox"/>	Trustee <input type="checkbox"/>
Club <input type="checkbox"/>	Body Corporate Which section 75(ba) of the Act applies <input type="checkbox"/>	Manager under the Protection of Personal and Property Rights Act 1988 <input type="checkbox"/>	Board, organisation or other body to which section 8(1)(bb) of the Act applies <input type="checkbox"/>

Full name and address of manager or managers to be employed, and certificate number of manager's certificate(s) or Responsible persons:

Full name and address of manager(s) or Responsible persons:

Certificate number(s):

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

2. CONVEYANCE DETAILS

Type of conveyance
(bus/plane/boat):

Address of home base (if any)
(where bus/plane/boat company is):

Proposed trading name for
conveyance (if any):

Is a licence sought conditional upon construction or completion of the conveyance?

Yes

No

Does the applicant own the conveyance?

Yes

No

If no, what is the full name of the owner?

What form of tenure of the conveyance will the
applicant have (including term of tenure)? (How long
are you hiring the conveyance?)

What part (if any) of the conveyance does the applicant intend should be designated as:

A restricted area:

A supervised area:

3. PURPOSES

What is the particular occasion or event, or series of
occasions or events, in respect of which the licence is
sought? (What is the event?)

When is the occasion or event, or series of occasions
of events, to occur?

On which days and during what hours does the
applicant intend to sell and supply liquor under the
licence?

4. CONDITIONS

What provision does the applicant intend to make for the sale and supply of:

Food?

Non-alcoholic refreshments?

Low-alcohol beverages?

What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed conveyance?

What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

What containers does the applicant propose to sell liquor in?

Applicant's
Signature:

Date:

Notes:

1. In respect of the status of the applicant, see Section 75 of the Sale of Liquor Act 1989.
2. For the matters that are to accompany this application, see Regulation 14(3) of the Sale of Liquor Act 1990.

IMPORTANT PRIVACY INFORMATION

If you would like to request access to, or correction of, your details please contact the Council.

NEW ZEALAND POLICE SUPPLEMENT

The District Licensing Agency must send the application to a member of police in charge of the police station nearest to the premises in respect of which the licence is sought for them to report on if necessary. You will receive a copy of that report. They cannot do so unless you consent to them releasing relevant information to us, which may include details of previous convictions.

Please complete below (**Applicant**):

I,
of
(address):

consent to the New Zealand Police releasing those details.

Signature of applicant: Date:

Please provide the following information for identification purpose:

Date of birth: Male Female

Driver's Licence number or Passport number, or similar:

All Certificated Manager's details:

1. Full Name:

Address:

Date of birth: Male Female

Driver's Licence number or Passport number, or similar:

2. Full Name:

Address:

Date of birth: Male Female

Driver's Licence number or Passport number, or similar:

3. Full Name:

Address:

Date of birth: Male Female

Driver's Licence number or Passport number, or similar:

4. Full Name:

Address:

Date of birth: Male Female

Driver's Licence number or Passport number, or similar: